

# VA Area Coordinator's Report

(for Coordinators, Liaisons and Committee Chairs)

**Date of VAWSC Meeting:** March 4, 2023

**Area Coordinator:** Assembly

**Name and Email:** Mitch M, [assembly@vaalanon.org](mailto:assembly@vaalanon.org)

## ***2022 Fall Assembly Updates***

- **Registration Info**

- Total Number of Registrants: 129 (Down from 150 Spring 2022)
  - Approximately 83 in-person
  - Approximately 45 virtual
- Number of voting GRs Registered: 94 (Down from 104 Spring Assembly 2022)
- Number of Area Districts Representatives Registered: 22 out of 25 (Same as Spring Assembly 2022)
  - Northern Neck (last participation Fall 2020)
  - Triangle (last participation Fall 2019)
  - New River DR position is vacant

- **What's New**

- New Registration Process – Received fantastic feedback. And big Thank you to the volunteers that helped with the process.
- Saved some money by asking in-person registrants if they were joining us for dinner and breakfast
- Created an Assembly Information only page with FAQ's
- Created many more volunteer opportunities.
- To increase interactions between in-person & virtual attendees we gave people an option to share their email addresses with other attendees.
- Area covered the registration cost for Alateen

- ***2023 Spring Assembly Updates***

- **Registration updates with regfox**

- Tech team meeting weekly working out details with Regfox and planning details.
- Cost is minimal. \$.99 per registrant credit card fees (3.99%)
- Asking for \$4.00 donation to defray credit card fee.

- Initial website built and is live - Link will be provided in registration letter.
- Need clarity on registration costs for officers - will cost coverage be optional!
- **Encore Updates**
  - Officers Approved Encore contract in January.
  - Contract has been signed - \$400 increase for same setup - paying for own ISP
- **Registration Updates**
  - Will begin updates to registration letter after completion of meeting.
  - Networking - Will continue the group chat option for this year between in-person and virtual attendees - close the gap between the two groups.
  - Workshops - Will discuss way forward and how to proceed from meeting.
  - Coupons - work details during meeting

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- Placeholder for discussions
  - Alateen Update
  - Workshops
  - Spiritual Speaker
  - Volunteer Opportunities
    - Welcome Team, Hotel liaison, Workshop Coordinator and Registration table.